

Pocahontas Exhibition Mine
National Historical Landmark

Virginia's Official
Coal Heritage Zone

Town of Pocahontas June 30th 1882

Centre Street
Post Office Box 128
Pocahontas, Virginia 24635
(276) 945-9522 Town Hall
(276) 945-5959 Police Department
(276) 945-9904 Fax Line



http://wwwweb.com/www/pocahontas_mine

TOWN COUNCIL

Anita Brown, Mayor
Jean Boone, Vice Mayor
Lynn Fitzgerald
Bonnie Pardue

Town Council meets for its sessions on the third Monday of each month at 7:00 p.m. Persons wishing to be heard or have an item placed on the agenda should make their request to the Clerk of Council by the Friday prior to the third Monday's Council Meeting Council Meeting. Request must be made by 3:00 p.m.

COUNCIL AGENDA June 16, 2008 (Postponed until June 23, 2008)

Item I. Work Shop Town Hall 6:30 p.m.

Item II. FORMAL SESSION Town Hall 7:00 p.m.

- A. Call to Order
- B. Invocation
- C. Pledge of Allegiance
- D. Consent Calendar
- E. Old Business
- F. New Business
 - 1. Ms. Kimberly Kelley- Request Business License
 - 2. Pocahontas Business Group – Discuss Town Clean Up
 - 3. Mr. Bill Lucas – Employment Status Change
 - 4. FY 2009 Budget
 - 5. Tazewell County Airport Authority – Letter of Donation
 - 6. Cumberland Plateau Regional Housing Authority – Request to waive payment in lieu of Taxes.
- G. Public Comments.
No Public Comments
- H. Close

May 19, 2008

Pocahontas, Virginia

Council met this date for a regular session with the following present:

Council: Mrs. Boone, Mrs. Pardue, and Mayor Brown.

Absent: Ms. Fitzgerald

Mayor Brown called the meeting to order, invocation given followed by pledge of allegiance.

Mayor Brown asked Council if there are any corrections to the minutes of the April 21, 2008 Council Meeting.

No corrections noted by Council.

Mayor Brown asked for a motion to accept the minutes as read.....Mrs. Boone accepted the motion.....second by Mrs. Pardue..... Mayor Brown, Mrs. Boone, and Mrs. Pardue voted yes.

Mayor Brown asked Ms. Fitzgerald to read Finance Report as of April 30, 2008.

Mrs. Pardue motioned to accept the Finance Report as read.....Second by Mrs. Boone.... Mayor Brown, Mrs. Boone, and Mrs. Pardue voted yes.

Old Business

No Old Business

New Business

1. Greg Jones stated that Community Development Block Grant (CDBG) is presently on hold until Historic Pocahontas, Inc. installs a new board of directors in June of 2008. The next phase of the CDBG is to bring in a moderator and hold a visioning session. Historic Pocahontas, Inc. owns the Company Store and the Iron Front Buildings located on Centre Street which is comprised of most of the Town's business district.

2. The Mayor and Council discussed the letter of donation from Pocahontas High School's Project Graduation. The Mayor and Council stated that they felt that this request has already been fulfilled last fall. Mrs. Pardue motion to give Project Graduation \$150.00 from the General Fund Savings in the event that this request has not been satisfied....Second by Mrs. Boone.... Mayor Brown, Mrs. Boone, and Mrs. Pardue voted yes.

(The request was not fulfilled last fall. This request was handled per Council on May 21, 2008)

3. Mrs. Pardue motioned for Jean Boone to be this year's chairperson of the July 4th celebration. Mrs. Pardue also motioned that the General Fund Savings provide funding on the difference of donations collected and the cost needed for the fire works up to \$1200.00....Second by Mayor Brown.... Mayor Brown, Mrs. Boone, and Mrs. Pardue voted yes.

4. Mrs. Boone motion to move the monthly Council Meetings to the Town Hall....Second by Mrs. Pardue.... Mayor Brown, Mrs. Boone, and Mrs. Pardue voted yes.

5. The letter of appreciation was read from the Pocahontas Business Group.

6. Mrs. Pardue motion not to accept the request from the Crafter's Mall to sell consignment items at the Museum....Second by Mrs. Boone.... Mayor Brown, Mrs. Boone, and Mrs. Pardue voted yes.

Committee Reports:

Personnel Committee: Interview Tour Guides

Planning Committee: No Report

Finance Committee: No Report

Utility Committee: Did not meet.

Police Report: No Report.

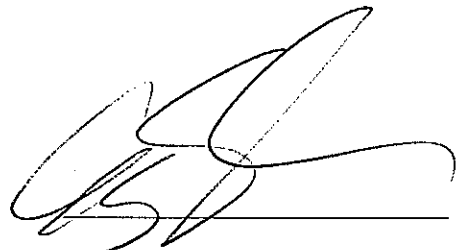
Fire Dept. Report: No Report.

Public Additions: No Public Additions

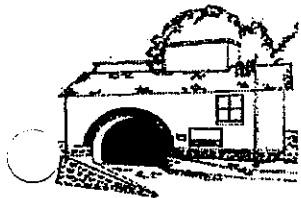
Mayor Brown asked for a motion to adjourn the Town Council meeting. Mrs. Boone motion to adjourn the Town Council Meeting....second was made by Mrs. Pardue..... Mayor Brown, Mrs. Boone, and Ms. Fitzgerald voted yes.



Mayor, Anita Brown



Greg Jones, Treasurer



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May 20, 2008

Memo

To: Anita Brown, Mayor
Pocahontas Town Council
File

From: Greg Jones, Treasurer 

Subject: Pocahontas High School Project Graduation Donation History

During the Pocahontas Town Council, Monday May 19th, 2008, Council was presented with a Letter of Donation from PHS Project Graduation. I had stated that the last donation was made on March 22, 2007 in the amount of \$100.00. The Mayor and Council disputed this information and stated that this donation has already been paid last fall.

Upon further investigation, I was unable to find any donations made to PHS Project Graduation in the fall months. The PHS Project Graduation requests over the past three years have been handled in the spring months. (Report Attached) The only other activity that was school related was a PTO donation in the amount of \$100.00 that was paid on November 21, 2007. (Letter of Request Attached).

Council motioned to donate \$150.00 to PHS Project Graduation once it has been determined that this request hasn't already been fulfilled. Mayor Brown stated that she will call the PHS Committee for verification.

Once this issue has been verified by the Mayor, I will complete this request as instructed by Council.


9:28 AM

05/20/08

Accrual Basis

Town of Pocahontas
Project Graduation Donation History
January 1, 2005 through May 20, 2008

Date	Name	Memo	Amount	Balance
Expense				
MUNICIPAL OFFICE GF				
Misc. Expense				
02/24/2005	PHS Project Graduation	DONATION PER COUNCIL	100.00	100.00
02/28/2006	PHS Project Graduation	DONATION PER COUNCIL	100.00	200.00
03/22/2007	PHS Project Graduation	DONATION PER COUNCIL	100.00	300.00
Total Misc. Expense			<u>300.00</u>	<u>300.00</u>
Total MUNICIPAL OFFICE GF			<u>300.00</u>	<u>300.00</u>
Total Expense			<u>300.00</u>	<u>300.00</u>
Net Income			<u><u>-300.00</u></u>	<u><u>-300.00</u></u>



Abb's Valley – Boissevain Elementary PTO
P.O. Box 69
Boissevain, VA 24606
School Phone#: 276-945-5969

Abb's Valley - Boissevain Elementary School is a rural school nestled in the mountains of Tazewell County. It serves the communities of Abb's Valley, Boissevain, and Pocahontas, VA. Approximately 160 students are enrolled for the 2007 – 2008 school year in grades PreK-5.

Our Parent Teacher Organization is having a fundraiser, "The Fall Festival" on October 27, 2007 at our school. The Fall Festival consists of games, sand art, cake walk, country store, food, door prizes, auction, raffles, and many other activities.

The money from our fundraisers goes toward many projects. One project is our accelerated reader program, this program encourages children to read a number of books. Student of the Six Weeks and Special Olympic programs are just two more of the projects we help sponsor.

We greatly appreciate any type of sponsorship, donations or help you can give us to accomplish these goals.

Thank you,
Viola D. Wilborn
Viola D. Wilborn (276) 945-5969
PTO President

*Pd 11-16-07
\$ 100.00
Per Council*





TAZEWELL COUNTY AIRPORT AUTHORITY

May 7, 2008

Ms. Anita Brown
Town of Pocahontas
P O Box
Pocahontas, Virginia 24635

Dear Mayor Brown:

I would like to make a request from the Town of Pocahontas to assist with a donation for the 10th Annual Air Show. If you wish to apply this donation to a particular aerobatic routine, we can announce while the performer is performing that this act was brought to you by the Town of Pocahontas. We will also add the Town of Pocahontas to the sponsor list in our Air Show Program.

Thank you for your support. If you should have any questions, please do not hesitate to contact my office.

Sincerely,

Buford Cordle, Jr.
Airport Manager



**CUMBERLAND PLATEAU REGIONAL
HOUSING AUTHORITY**

P. O. BOX 1328 / LEBANON, VIRGINIA 24266
Tel.: (276) 889-4910 / TDD# 1-800-545-1833 Ext. 418
FAX (276) 889-4615

Andrew Chafin, Chairman
Eli B. Jones, Jr., Vice Chairman
Ronald L. Barrett, Commissioner
H. Truman Mullins, Commissioner
Janice Lee, Commissioner
Loretta Viars, Commissioner

Patricia D. Gray, Executive Director

May 22, 2008

The Honorable Anita Brown
Mayor of Pocahontas
P. O. Box 128
Pocahontas, VA 24635

Re: Payment in Lieu of Taxes for Indian Princess Apartments

Dear Mayor Brown:

We are writing to request that the Pocahontas Town Council continue to waive the Authority's payment in lieu of taxes in the amount of \$1,580.01 for fiscal year 2007. As you are aware, the Department of Housing and Urban Development is continuing its budget reduction measures which severely limits our resources for tenant services. The funds that we are requesting would be utilized for resident services that we will be unable to provide for our senior residents and children.

We will certainly appreciate your favorable consideration of our request and ask that you signify your agreement by signing the attached statement as our auditor requires confirmation of your agreement. Should you wish additional information, please contact me.

As always, we appreciate your continuing support.

Sincerely,

Patricia D. Gray
Executive Director

Attachment



**EQUAL HOUSING
OPPORTUNITY**

Helping With The Housing Needs Of Buchanan, Dickenson, Russell and Tazewell Counties, Virginia

It Is Illegal To Discriminate Against Any Person Because of Race, Color, Religion, Sex, Handicap, Familial Status, or National Origin.

I, as agent for the Town of Pocahontas, hereby agree that the Town agree to waive the payment in lieu of taxes until such time as the Authority's financial condition improves to an acceptable level.

Signed: _____

Title: _____

Date: _____

**Town of Pocahontas
Account Balances
As of May 31, 2008**

	<u>May 31, 08</u>	<u>Apr 30, 08</u>
ASSETS		
Current Assets		
Checking/Savings		
Exhibition Mine Checking	637.42	1,277.33
Exhibition Mine Savings	13,033.87	14,981.00
Exhibition Mine Visa & MC A...	1,113.00	600.47
General Fund Checking	19,690.70	20,184.78
General Fund Savings	84,838.29	65,947.75
Hist Committee for Restorati...	457.15	457.13
Joe Hill Ball Park Savings	962.08	962.04
Pocahontas Cemetery Savin...	7,673.45	7,671.83
Pocahontas Easter Egg Hunt	60.35	60.35
Pocahontas Indian Run	1,242.43	1,242.43
Pocahontas VoL Fire Comp...	17,887.63	12,989.32
Water Fund Checking	6,703.42	4,872.91
Water Fund Savings	53,249.95	52,161.43
Total Checking/Savings	<u>207,549.74</u>	<u>183,408.77</u>

12:08 PM

06/17/08

Cash Basis

Town of Pocahontas
General Fund and Water & Sewer Fund Budget vs. Actual
 July 2007 through June 2008

	Jul '07 - Jun 08	Budget	\$ Over Budget	% of Budget
Income				
BANK FRANCHISE TAX	2,357.00	4,100.00	-1,743.00	57.5%
BEER & WINE TAX	529.52	530.00	-0.48	99.9%
BUILDING PERMIT	100.00	60.00	40.00	166.7%
BUSINESS LICENSE TAX	3,822.01	6,100.00	-2,277.99	62.7%
CAR DECAL TAX	2,225.50	2,660.00	-434.50	83.7%
CENTEX REBURSEMENT	4,654.58			
CIRCUIT COURT FINE REC.	28.38			
COPY, FAX, STAMPS SOLD	9.50			
DONATIONS RECEIVED				
Fire Works Display	35.00			
Misc.	1,501.00			
Total DONATIONS RECEIVED	1,536.00			
GRANT REVENUES				
Cemetery	9,709.53			
State	19,084.00			
Total GRANT REVENUES	28,793.53			
LEAA GRANT	12,259.00	12,907.00	-648.00	95.0%
MISCELLANEOUS INCOME	1,928.91			
PENALTIES & INTEREST	3,439.86	3,800.00	-360.14	90.5%
PERSONAL PROP TAX REC.	14,500.53	14,000.00	500.53	103.6%
PSA ESCROW	12,438.58	13,569.00	-1,130.42	91.7%
REAL ESTATE TAX REC.	26,730.71	28,000.00	-1,269.29	95.5%
REFUSE COLLECTION	13,508.74	14,200.00	-691.26	95.1%
ROLLING STOCK TAX	2,802.35	2,650.00	152.35	105.7%
SALES TAX REC.	29,560.70	29,500.00	60.70	100.2%
SEWER SALES				
Boissevain Collection	4,077.00	2,718.00	1,359.00	150.0%
Local Sales	24,394.17	10,796.00	13,598.17	226.0%
Total SEWER SALES	28,471.17	13,514.00	14,957.17	210.7%
TANGABLE PROPERTY TAX REC.	5,559.76	5,370.00	189.76	103.5%
WATER DEPOSIT	1,880.00			
WATER SALES				
Boissevain Water Sales	27,166.10	500.00	26,666.10	5,433.2%
Falls Mills Water Sales	49,081.91	85,000.00	-35,918.09	57.7%
Local Sales	178,948.77	192,400.00	-13,451.23	93.0%
PSA Collection Fees	165.00			
Total WATER SALES	255,361.78	277,900.00	-22,538.22	91.9%
Total Income	452,498.11	428,860.00	23,638.11	105.5%
Expense				
EMPLOYER PAYROLL TAX	12,222.87	13,253.00	-1,030.13	92.2%
FIRE & RESCUE GF				
Electric	147.11	350.00	-202.89	42.0%
Insurance	811.00	900.00	-89.00	90.1%
Total FIRE & RESCUE GF	958.11	1,250.00	-291.89	76.6%
LAUREL MEADOWS PARK GF				
Electric	890.82	1,400.00	-509.18	63.6%
Gas & Oil	18.52			
Insurance	75.00	70.00	5.00	107.1%
Supply	1,631.15	450.00	1,181.15	362.5%
Total LAUREL MEADOWS PARK GF	2,615.49	1,920.00	695.49	136.2%

Town of Pocahontas
General Fund and Water & Sewer Fund Budget vs. Actual
July 2007 through June 2008

	Jul '07 - Jun 08	Budget	\$ Over Budget	% of Budget
LAW ENFORCEMENT GF				
Advertising	142.57	200.00	-57.43	71.3%
Education	897.34	500.00	397.34	179.5%
Electric	100.47	188.00	-87.53	53.4%
Insurance	3,594.80	5,200.00	-1,605.20	69.1%
Misc. Expense	0.00	100.00	-100.00	0.0%
Payroll	14,128.07	31,874.00	-17,745.93	44.3%
Radio Expense	406.20	780.00	-373.80	52.1%
Repair & Maint.	0.00	80.00	-80.00	0.0%
Supply	804.10	500.00	304.10	160.8%
Tech. Support	1,732.00	1,600.00	132.00	108.3%
Telephone & Internet	1,297.76	1,400.00	-102.24	92.7%
Vehicle Gas	464.50	1,100.00	-635.50	42.2%
Vehicle Repair & Maint.	431.05	100.00	331.05	431.1%
Total LAW ENFORCEMENT GF	23,998.86	43,622.00	-19,623.14	55.0%
MUNICIPAL OFFICE GF				
Advertising	2,631.01	160.00	2,471.01	1,644.4%
Audit	6,100.00			
Election Expense	762.50	1,000.00	-237.50	76.3%
Electric	9,685.92	11,630.00	-1,944.08	83.3%
Event Expense				
Candle Light Service	76.07			
Fourth of July Celebration	1,060.00			
Total Event Expense	1,136.07			
GO Bond	720.00	720.00	0.00	100.0%
Insurance	9,538.70	11,700.00	-2,161.30	81.5%
Internet	618.00	650.00	-32.00	95.1%
Legal Expense	4,245.35	100.00	4,145.35	4,245.4%
Misc. Expense	1,335.24	100.00	1,235.24	1,335.2%
NSF Check	211.96			
Oil Heat	1,408.00	3,600.00	-2,192.00	39.1%
Postage	1,044.93	620.00	424.93	168.5%
Repair & Maint.	720.25			
Supply	2,859.15	1,000.00	1,859.15	285.9%
Tech. Support	4,120.00	3,000.00	1,120.00	137.3%
Xerox Lease	1,521.16			
Total MUNICIPAL OFFICE GF	48,658.24	34,280.00	14,378.24	141.9%
PLANNING GRANT				
	21,875.00			
POCAHONTAS CEMETERY GF				
Contract Labor	210.00			
Gas & Oil	294.19			
Payroll	6,525.00	3,200.00	3,325.00	203.9%
Repair & Maint.	463.99			
Supply	133.15			
Total POCAHONTAS CEMETERY GF	7,626.33	3,200.00	4,426.33	238.3%
PUBLIC WORKS DEPT. GF				
Contract Labor	932.50			
Gas & Oil	5,874.65	4,700.00	1,174.65	125.0%
Insurance	2,703.55	2,700.00	3.55	100.1%
Misc.	18.91	480.00	-461.09	3.9%
Payroll	18,590.49	19,822.00	-1,231.51	93.8%
Radio Expense	150.54	200.00	-49.46	75.3%
Repair & Maint.	36,013.03	2,500.00	33,513.03	1,440.5%
Supply	8,339.75	1,149.00	7,190.75	725.8%
Vehicle Repair & Maint.	1,455.20	400.00	1,055.20	363.8%
Total PUBLIC WORKS DEPT. GF	74,078.62	31,951.00	42,127.62	231.9%

Town of Pocahontas
General Fund and Water & Sewer Fund Budget vs. Actual
 July 2007 through June 2008

	Jul '07 - Jun 08	Budget	\$ Over Budget	% of Budget
SEWAGE TREATMENT PLANT				
Chemical Expense	0.00	316.00	-316.00	0.0%
Electric	4,986.50	1,930.00	3,056.50	258.4%
Gas & Oil	0.00	4.00	-4.00	0.0%
Insurance	883.80	356.00	527.80	248.3%
Lab Expense	0.00	115.00	-115.00	0.0%
Misc. Expense	0.00	15.00	-15.00	0.0%
Payroll	9,981.37	4,622.00	5,359.37	216.0%
Rental Expense	28.62			
Repair & Maint.	33,786.00	56.00	33,730.00	60,332.1%
Sewer Bond	26,323.36	4,125.00	22,198.36	638.1%
Supply	0.00	3.00	-3.00	0.0%
Telephone	403.66	83.00	320.66	486.3%
Total SEWAGE TREATMENT PLANT	76,393.31	11,625.00	64,768.31	657.1%
WATER DISTRIBUTION				
Back Hoe Repair & Maint.	133.57			
Contract Labor	632.00			
Electric	358.11	500.00	-141.89	71.6%
Gas & Oil	1,359.89	570.00	789.89	238.6%
Insurance	1,445.55	1,600.00	-154.45	90.3%
Payroll	18,995.23	19,822.00	-826.77	95.8%
Radio Expense	50.56			
Repair & Maint.	3,131.85	3,500.00	-368.15	89.5%
Right of Way Lease	230.00	230.00	0.00	100.0%
Supply	9,503.02	10,002.00	-498.98	95.0%
Water Dist. Bond	97,802.29	99,000.00	-1,197.71	98.8%
Total WATER DISTRIBUTION	133,642.07	135,224.00	-1,581.93	98.8%
WATER OFFICE				
Adjustments & Abatements	-2,516.33	1,300.00	-3,816.33	-193.6%
Advertising	0.00	300.00	-300.00	0.0%
Applied Deposit	815.84			
Copy Machine Lease (XEROX)	1,925.09	3,300.00	-1,374.91	58.3%
Electric	2,862.04	4,700.00	-1,837.96	60.9%
Fuel Heat (C & H Oil)	1,551.84			
GO Bond	2,880.00	2,880.00	0.00	100.0%
Legal & Professional Fees	0.00	400.00	-400.00	0.0%
Misc. Expense	130.19			
NSF Check	393.38			
Payroll	31,949.35	30,210.00	1,739.35	105.8%
Postage	2,257.60	1,900.00	357.60	118.8%
Repair & Maint.	275.00			
Supply	1,306.16	2,000.00	-693.84	65.3%
Tech. Support	253.00	135.00	118.00	187.4%
Telephone	1,149.00	1,300.00	-151.00	88.4%
Total WATER OFFICE	45,232.16	48,425.00	-3,192.84	93.4%
WATER TREATMENT PLANT				
Advertising	421.20			
Chemical	5,767.61	6,700.00	-932.39	86.1%
Dues & Professional Fees	2,882.26	3,200.00	-317.74	90.1%
Electric	20,127.61	19,000.00	1,127.61	105.9%
Insurance	4,631.90	4,000.00	631.90	115.8%
Lab Expense	2,803.98	1,900.00	903.98	147.6%
Misc. Expense	11.19	100.00	-88.81	11.2%
Payroll	59,590.44	62,540.00	-2,949.56	95.3%
Postage	634.86	820.00	-185.14	77.4%
Repair & Maint.	1,799.98	2,500.00	-700.02	72.0%
Supply	410.08	2,100.00	-1,689.92	19.5%
Telephone	1,047.29	1,250.00	-202.71	83.8%
Total WATER TREATMENT PLANT	100,128.40	104,110.00	-3,981.60	96.2%
Total Expense	547,429.46	428,860.00	118,569.46	127.6%
Net Income	-94,931.35	0.00	-94,931.35	100.0%